

**STATE OF NORTH DAKOTA
DEPARTMENT OF HUMAN SERVICES
ECONOMIC ASSISTANCE POLICY DIVISION
600 E. BOULEVARD AVENUE, DEPT. 325
BISMARCK, ND 58505**

NOTICE OF INTENT TO MAKE A NON-COMPETITIVE PURCHASE

DATE: June 3, 2016

SOLICITATION NUMBER: 325-16-405-024

SOLICITATION TITLE: Contract for Administration of the Alternative to Abortion Program

The state of North Dakota intends to make a purchase for which we believe only one known provider exists. This document contains the purchase description and justification for the non-competitive procurement. Any potential bidder who does not agree that this product or service is available only from the intended source must contact the procurement officer by the response deadline. Your response must be in writing and describe the product or service you are offering as an equivalent. If you have any questions, please contact the procurement officer before the response deadline.

Requestor:

North Dakota Department of Human Services, Economic Assistance Policy Division
(State)

Purchase Description:

State intends to enter into a grant agreement for the administration of the Alternative to Abortion Program Statewide.

Detailed Specifications:

1. Promote alternative to abortion services;
2. Inform the public about the Alternative to Abortion Program;
3. Provide a dedicated toll free number to provide available Agencies and locations for individuals needing the services;
4. Contract with existing Agencies and future Agencies throughout the state of North Dakota that provide services other than abortion;
5. Maintain a list of Agencies;
6. Determine the service unit rate paid to Agencies for professionals and paraprofessionals;
7. Receive billing based on service units and service unit rates from Agencies;
8. Make payments to Agencies based on billing;
9. Collect data from Agencies for outcome measures;
10. Develop and identify how positive outcomes will be measured from data collected;
11. Maintain and provide access to a website with alternative-to-abortion information;
12. Identify strategies for continued engagement of women seeking services throughout their pregnancy;
13. Identify how services are preventing women from aborting;
14. Provide quarterly reports to State to include, at a minimum, the following:

- a. Number of individuals served
- b. Services provided to each individual
- c. Follow-up provided to each individual
- d. Outcomes of services provided:
 - i. Kept baby
 - ii. Foster care
 - iii. Adoption
 - iv. Aborted (voluntarily or involuntarily)
- 15. Communicate and receive approval for any changes to the services provided from State.
- 16. Provide timelines for the following:
 - a. Promotion of Alternative to Abortion Program;
 - b. Availability and administration of the dedicated toll free number;
 - c. Process of facilitation of services and funding involving Agencies;
 - d. Data collection and outcome measures process; and
 - e. Communication process with State.
- 17. Identify experience in providing counseling services to women who may be pregnant or think they may be pregnant.
- 18. Identify any innovative ideas relating to the administration of the Alternative to Abortion Program.
- 19. Vendor must be a non-governmental entity in order to be considered for the grant agreement.

The term of a grant agreement resulting from this Notice of Intent to Make a Non-Competitive Purchase will run from July 1, 2016, through June 30, 2017. Upon satisfactory completion of the initial term, State reserves the right to execute up to three options to renew the grant agreement under the same terms and conditions for a period of 24 months each. State may negotiate with Vendor to adjust the firm fixed price for each renewal period.

Intended Source:

The Village Family Service Center
 1201 25th Street S
 Fargo, ND 58106

Price:

\$250,000 for the contract period July 1, 2016, through June 30, 2017.

Justification for the Noncompetitive Procurement:

State currently contracts with The Village Family Service Center to provide this service. This contract will end June 30, 2016.

For the following reasons, State believes there is no competition and that The Village Family Service Center should continue to provide this service:

- The Village Family Service Center has a long history and extensive knowledge in administering and providing services to women that are pregnant or think they may be pregnant, including: education, training, assessments, toll free 24/7 telephone line, developing marketing materials, development of a data collection tool, and working with Agencies who provide services to women that are pregnant or think they are pregnant.

- The Village Family Service Center has the expertise in administering, educating, and providing training to Agencies of the services.
- The Village Family Service Center currently has the necessary infrastructure (staff, geographic locations, referral sources and community contacts, alternative to abortion related materials, etc.) in place to administer the program Statewide.
- Individuals who are pregnant or think they may be pregnant and are currently being served, will continue to be served with no interruption of service.
- The service was bid through the competitive RFP process for July 1, 2011, through June 30, 2016, contract period with no other viable entity submitting a proposal.

Response Deadline:

June 10, 2016 – 5:00 pm CT

Procurement Officer:

Carol Cartledge

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Fax: 701-328-1060

TTY Users Call: 7-1-1 (Relay North Dakota)

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